

AHA Identification Number: 0910083G

Dear Jane Smith:

We are pleased to inform you that the Research Committee of the American Heart Association (AHA) has approved activation of a Midwest Predoctoral Fellowship for the period and in the amount indicated below. This award is contingent upon satisfactory demonstration that alternative funds have not been, nor will be, awarded to this project. AHA policies do not permit mutual funding or supplementation of a project, even when other agencies have reduced budgets.

Title of Project: XYZ

The award begins 1/1/2009, and has been approved at the level of funding indicated below:

Period 1 Start Date: 1/1/2009, End Date: 12/31/2009, Total: \$26000

Period 2 Start Date: 1/1/2010, End Date: 12/31/2010, Total: \$26000

The award has been approved for this duration; however, each year of funding is contingent upon adequate progress, and is subject to approval by the Affiliate Board of Directors and availability of funds.

The AHA has a Web-based Research Administration System for managing our research applications and awards. This system is available for use by principal investigators and designated institutional officers of currently active AHA research awards. As the principal investigator of a newly funded award, you need to access this system to electronically submit the forms required to activate your award. These forms include an Acceptance Form, an Agreement Form, a Lay Research Summary, a Medical Subjects Heading (MeSH) Form, a Subject Use Form, a Grantee Release Form, and a Project Budget.

The deadline for submitting your Acceptance Form is 12/11/2008, and all other activation forms must be submitted by 12/18/2008.

Should the Research Committee need to convey special policies or provisions to you, these will be included on your Acceptance Form as concerns or contingencies that must be addressed by you prior to award activation. These policies and provisions as specified will be binding on you as an awardee of the AHA. The approved amount of your award may be less than the amount you requested. If your budget was reduced, your Acceptance Form should explain the budgetary reductions.

Please note: The Agreement Form and the Grantee Release Form must be printed and mailed to the AHA because they require original signatures. A signed copy of your Agreement Form should

be retained for your files, and a copy should be retained by your fiscal office. Your award is subject to the limitations defined in the Agreement Form. This form will cover the period and amount as stated above, and you will not be required to submit another Agreement Form during the term of your award unless the structure of your award is altered.

During the tenure of your AHA award, you should use the online system to submit your annual scientific progress reports and to request award changes. Scientific progress reports of work accomplished are required annually. Each subsequent year of funding is contingent upon review of a progress report, which is due 8/15 of each interim award period. Scientific reports in the final year are due 12/15. AHA payments will be withheld if these reports have not been submitted by the due date. The electronic forms for reporting scientific progress and expenditures (if applicable) are located on the Web site.

The AHA will remit quarterly installments to your institution for your award. These payments will occur following the end of each quarter via electronics funds transfer. The AHA pays research awards in the months of January, April, July and October on or around the third Tuesday of the month.

Your research award was made possible by the dedicated work of people of all ages and backgrounds who volunteer their time and talents to fight heart disease through advocacy efforts and fundraising activities. Please consider joining them. The AHA is a voluntary health agency, and having highly capable volunteers as leaders and decision-makers is crucial to our future success. Supporting research is our No. 1 organizational priority. Without men and women with strong research backgrounds in key leadership positions, our ability to support the most meritorious research could be compromised and that would be tragic. Please contact the AHA at 1-800-AHA-USA-1 or 1-800-242-8721 to find out about volunteer opportunities with the Midwest Affiliate or visit us on the Web at www.americanheart.org.

If you have any questions or need assistance with your award, please contact Awards Administration via email at awards@heart.org or by phone at 214-360-6120. Please reference your AHA identification number at the top of this message. Best wishes for a continuing successful career.

Sincerely,

American Heart Association Midwest
Affiliate Research Programs