

**University of Wisconsin – Madison
Grants Project
September 15 Status Report**

Project		Reporting Period	
University of Wisconsin – Madison Grants Project		August 16, 2007 -- September 15, 2007	
Phase		Project Manager	Technical Project Manager
Testing		Mark Sweet	Elise Barho

Project Status Dashboard			
Assessment Category	Previous	Current	Rationale (issues, changes)
Overall Project Status	Green	Yellow	Project continues to make progress in data conversion and development/unit testing; however significant milestones must still be met to support go-live.
Environment	Green	Green	<ul style="list-style-type: none"> PRREL is available and has been configured by Grants team Maintenance Pack 8 will be applied to the PRREL environment, which will require additional testing CON2 has been built and will be available for Mock 1 execution
Site Readiness	Green	Green	<ul style="list-style-type: none"> Both campuses have completed cycle one and are in the process of executing cycle 2 of system testing MIL/EXT both have identified resources to assist with business process documentation Strong support of data collection activities – Grants team must provide direction
Project Management	Green	Green	<ul style="list-style-type: none"> Thorough unit testing of WISPER and Cost Share in progress. Additional development may be necessary. Working with JMPC, JSC and other project managers to identify and mitigate progress risks. Greatest coordination is required with LAST on KK and Accounting Entry issues.
Project Coordination	Yellow	Yellow	<ul style="list-style-type: none"> DoIT resources being shared with ECRT, which are needed for data conversion DoIT resource being shared with SFS production and other program release initiatives to the detriment of WISPER development RSP resources for data collection and clean up
Training and Security	Yellow	Yellow	<ul style="list-style-type: none"> Security Roles and Permission list continue to be tested and updated, remaining area for definition is cost share (small) Working to identify a UW training coordinator through Grad School IT Working to identify additional resources to support training. We are behind in preparations for this important area of the project.
Testing	N/A	Green	<ul style="list-style-type: none"> Continuing to unit test reports and final remaining modifications (3 modifications still in development) Cycle two of system testing in progress (130 passed, 16 failed) Began working with Integration Testing team to identify integrated test scenarios and scripts. Integrated testing scheduled to begin in late September
Budget	Green	Green	
Business Process Readiness	Green	Green	<ul style="list-style-type: none"> Majority of business process documents completed and updated with PS screenshots. Good progress has been made on the process for dealing with KK errors, but final F&A process and cash application processes must be documented and agreed to with Accounting Services.
Data Conversion	Red	Red	<ul style="list-style-type: none"> Technical development is progressing and should meet Mock 1 deadline to load 100 Madison awards with complete data Significant work remains to program for CALS, Grad School, MIL and EXT data Award data collection will need to begin in earnest ASAP and

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			<ul style="list-style-type: none"> will require a great deal of RSP resources and MIL/EXT effort Data reconciliation planning is moving forward and will require a similar effort from RSP resources
Cost Share	Yellow	Yellow	<ul style="list-style-type: none"> Development completed of all pages and processes Unit testing in progress by team Fixes and Troubleshooting expected for several weeks
WISPER	Yellow	Yellow	<ul style="list-style-type: none"> Lack of dedicated development time has slowed development Will be included in cycle two testing, but several areas of development still need to be completed Focused unit testing will be needed in the next few weeks
Reporting	Yellow	Yellow	<ul style="list-style-type: none"> Majority of web reporting has been prototyped and reviewed by MSN campus users and MIL/EXT teams. DVD prototype has been reviewed and enhancements are in progress Majority of PS reports completed, with 12 in dev/unit test and 5 in development or waiting functional specification

“Assessment” is rated in terms of a color code, where **Green** means ‘no issues’ or ‘issues that are being addressed are under control’. **Yellow** means there is/are issue(s), current or emerging, which may impact the project if not addressed. **Red** means that there is an issue, current or emerging, which has impacted, or will impact, the project unless immediate management action is taken.

Accomplishments For This Period
<ul style="list-style-type: none"> Completed all system test scripts for cycle two and working to address test faults (majority are due to reports and modifications that have not been completed)
<ul style="list-style-type: none"> Preparations complete for Mock 1 and will begin on September 17th.
<ul style="list-style-type: none"> Completed unit testing of several A/R queries
<ul style="list-style-type: none"> Continued development of WISPER, including validations and PI signature functionality. Identified approach to developing report for physical signature using direct launch of crystal report.
<ul style="list-style-type: none"> Successfully tested Cost Share data entry and calculation process. Will continue to test adjustment process.
<ul style="list-style-type: none"> Continued unit testing remaining modifications (invoice inventory, limit modification, KK ruleset) and supported development of others (unpaid vouchers, regent notices)
<ul style="list-style-type: none"> Completed mapping of CALS and began development of extract program
<ul style="list-style-type: none"> Supported development of REL, CON2 and PRGLD environments.
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Key Decisions
<ul style="list-style-type: none"> Integrated testing will comprise both integration scripts and a pared down number of system test scripts Mock 1 of data conversion will include UWMSN and UWMIL awards – approx. 100 Received verification of WISPER PI signature approach from MIL and EXT

Risks
<ul style="list-style-type: none"> Shared resource constraints across multiple projects and SIPs Preparing for SSIT with other program projects Completing development of remaining large development efforts, primarily cost share, WISPER and WISDM. Behind in preparations for training of central, division and end users

High Priority Issues
<ul style="list-style-type: none"> Completing cycle two of System Testing

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| <ul style="list-style-type: none"> • Complete training strategy and approach • Making significant progress on data collection and clean up for all campuses |
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Relationship of Project to SIPs, CPDs, Other Projects	
Related SIP, CPD, or Project	Relationship Type
<ul style="list-style-type: none"> • LAST: Journal Upload, Edits, Cost Transfers 	<ul style="list-style-type: none"> • These LAST projects must be completed in time for integrated testing • Working with LAST to finalize business process on dealing with KK errors • LAST has agreed to had project status as an edit in the new Editing Tool • Will continue to work with LAST on accounting entry set-up and journal generator configuration
<ul style="list-style-type: none"> • Supply Chain 	<ul style="list-style-type: none"> • No new updates
<ul style="list-style-type: none"> • ATS 	<ul style="list-style-type: none"> • Working with ATS to identify budget check process and results – team is concerned about the impact to travel business processes
<ul style="list-style-type: none"> • Non-Sponsored Projects SIP 	<ul style="list-style-type: none"> • Coordinating configuration of module with ATS lead • Grants team will be designing and developing the conversion for this project
<ul style="list-style-type: none"> • Salary Cost Transfer SIP 	<ul style="list-style-type: none"> • Continuing to attend status meeting and provide Grants/RSP requirements.
<ul style="list-style-type: none"> • Project Numbering SIP 	<ul style="list-style-type: none"> • Modification ready for production
<ul style="list-style-type: none"> • PC Business Unit & Activity ID & Analysis Type 	<ul style="list-style-type: none"> • Information disseminated and reviewed with all project teams • Grants will not use Activity ID as a budget key to avoid having to use this on all transactions at time of budget check