

**University of Wisconsin – Madison
Grants Project
July Monthly Status Report**

Project		Reporting Period	
University of Wisconsin – Madison Grants Project		June 16, 2007 -- July 15, 2007	
Phase		Project Manager	Technical Project Manager
Development		Mark Sweet	Elise Barho

Project Status Dashboard			
Assessment Category	Previous	Current	Rationale (issues, changes)
Overall Project Status	Green	Yellow	Current concerns regarding data conversion and project coordination have moved the overall project status to Yellow.
Environment	Green	Green	System testing will take place in the SFPRTST environment and current and future modification and report testing will occur in this environment as well. Integration testing will take place in the SFPRREL1 and SFPRREL2 environments. All environments are in place and configuration has been migrated. SFPRGOLD environment is in progress and will be the location where all configuration and security will be stored for the release environment.
Site Readiness	Green	Green	MIL and EXT met the majority of the assigned Quality Gates. Noted exception is the development of business process documentation and system test preparation. A campus lead resource has been added to help each campus address these areas.
Project Management	Yellow	Green	Continuing to monitor key areas individually. Working with JMPC, JSC and other project managers to identify and mitigate progress risks. Greatest coordination is required with LAST on KK and Accounting Entry issues.
Project Coordination	Yellow	Yellow	Resources continue to be shared across several projects. Most acute concerns are: <ul style="list-style-type: none"> 1. DoIT resources being shared with ECRT, which are needed for data conversion 2. DoIT resource being shared with LAST for Jet Tool Development, which are needed for web report development
Training and Security	Green	Yellow	DoIT security has loaded all permission lists and security roles for Grants. Roles have been unit tested by Huron and have been applied to RSP team users for further testing. Training will be a critical area of the project to ensure the WISPER and WISDM roll outs are successful. Greater attention and potentially additional resources should be allocated to this area of the project.
Testing	N/A	Green	Unit testing of modifications is within acceptable limits; however testing of reports is behind schedule. System test script preparation is complete and pending final reviews. Final system test preparations are in progress to support 7/23/07 kick-off.
Budget	Green	Green	
Business Process Readiness	Green	Green	Majority of business process documents completed. RSP staff is updating screenshots to include modifications. Good progress has been made on the process for dealing with KK errors, but final F&A process and cash application processes must be documented.
Data Conversion	Yellow	Red	Recent re-deployment of resources has produced better results, but team is still critically behind schedule. Sponsor collection tool has been rolled out, award collection design has been written and transactional conversion has begun extracting data and developing loading programs. Data conversion status continues to put project go-live date at risk.
Cost Share	Yellow	Yellow	All pages currently developed and process development is on schedule. Functional specification and error report specifications are completed. Functional team is currently working on conversion and additional

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			reporting designs.
WISPER	Yellow	Yellow	Phase IV of functional specification completed. Phase III and VI are behind schedule and scheduled to be completed in time for cycle two of system testing. System has received very positive reviews from faculty and departmental reviewers.
Reporting	Yellow	Yellow	Significant progress has been made on web report prototypes after primary resource returned to project from JET project. All invoices are complete and ready for production. DVD is critically behind schedule and scheduled for prototype at the end of July.
<p>"Assessment" is rated in terms of a color code, where Green means 'no issues' or 'issues that are being addressed are under control'. Yellow means there is/are issue(s), current or emerging, which may impact the project if not addressed. Red means that there is an issue, current or emerging, which has impacted, or will impact, the project unless immediate management action is taken.</p>			

Accomplishments For This Period
• Completed writing of System Test scripts (175 test scripts)
• Completed schedule for System Testing; all testers scheduled
• Completed development of sponsor data collection tool (roll-out 7/18)
• Finalized logic for award/project grouping; RSP reviewing data
• Completed 92% of modification development (34 out of 37) and 80% of unit testing (30 out of 37)
• Completed 26% of modification development (46 out of 57) and 35% of unit testing (20 out of 57)
• Continued reviewing WISPER prototype with faculty and campus groups. Development will be completed in time for cycle 2 of system testing.
• Continued reviewing Cost Share data entry pages with RSP and campus groups. Calculation process is on target to be ready for cycle 2 of system testing.
• Reviewed web reporting prototype with campus advisory group and RSP leadership. Development continuing on schedule.
• Completed initial documentation of approach for addressing all budget checking errors. Additional clarification and documentation will be required.
• Successfully extracted expense and budget information from SFS for projects in scope for grants conversion and validated accuracy of data. Validated conceptual design for transactional conversion.

Key Decisions
• System testing start date was delayed until 7/23/07 to complete final preparations and allow for final development of additional modifications
• Will populate sponsor collection tool with one initial load and only update with new sponsors periodically
• Conversion team roles modified to better support multiple streams of development (demographic and transactional)

Risks
• Data conversion has missed numerous quality gates and is unlikely to meet first mock conversion date
• Shared resource constraints across multiple projects and SIPs
• Preparing for SSIT with other program projects
• Completing development of remaining large development efforts, primarily cost share, WISPER and WISDM.

High Priority Issues
• Removing road blocks for conversion team and making significant progress on design and development of conversion related programs
• Preparing for system testing and completing remaining development and unit tests
• Complete training strategy and approach

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Relationship of Project to SIPs, CPDs, Other Projects	
Related SIP, CPD, or Project	Relationship Type
<ul style="list-style-type: none"> • LAST: Journal Upload, Edits, Cost Transfers 	<ul style="list-style-type: none"> • These LAST projects must be completed in time for integrated testing • Working with LAST to finalize business process on dealing with KK errors • LAST has agreed to had project status as an edit in the new Editing Tool • Will continue to work with LAST on accounting entry set-up and journal generator configuration
<ul style="list-style-type: none"> • Supply Chain 	<ul style="list-style-type: none"> • No new updates
<ul style="list-style-type: none"> • ATS 	<ul style="list-style-type: none"> • Working with ATS to identify budget check process and results – team is concerned about the impact to travel business processes
<ul style="list-style-type: none"> • Non-Sponsored Projects SIP 	<ul style="list-style-type: none"> • Coordinating configuration of module with ATS lead • Grants team will be designing and developing the conversion for this project
<ul style="list-style-type: none"> • Salary Cost Transfer SIP 	<ul style="list-style-type: none"> • Continuing to attend status meeting and provide Grants/RSP requirements.
<ul style="list-style-type: none"> • Project Numbering SIP 	<ul style="list-style-type: none"> • Modification ready for production
<ul style="list-style-type: none"> • PC Business Unit & Activity ID & Analysis Type 	<ul style="list-style-type: none"> • Information disseminated and reviewed with all project teams • Grants will not use Activity ID as a budget key to avoid having to use this on all transactions at time of budget check