UW84-1 (Revised 12/2/96)

University of Wisconsin-Madison
Gift-in-Kind Transmittal Form

General Information

1. Donor (Name & Address)

2. Has Gift Been Acknowledged? Yes ☐ No ☐

3. Recipient of Gift (Individual/Dept./College)

4. Unit Division Department

5. Gift (Description or Generic Name)

Equipment Information

If the Gift is Equipment, Please Complete the Following Information.

1. Name of Manufacturer
2. Manufacturer's Serial No. Model No.
3. Estimated Value (FOR INVENTORY/INSURANCE PURPOSES ONLY)
4. Location of Equipment (if known at this time) Bldg. Room
5. Contact Person (for Inventory Purposes)
6. Gift Will be Used For: Research ☐ Instruction ☐ Other (Specify) ☐

Clearances

1. Does the gift require any action involving Space, Remodeling, or Construction? Yes ☐ No ☐
   If yes, attach appropriate form(s) with a description and cost estimate. See Extramural Guidelines II.A.9.

2. Has action been taken to indicate clearly that acceptance of the gift does not constitute University endorsement of the product? Not Applicable ☐ Yes ☐ No ☐
   (Refer to September 14, 1982 memo from Chancellor Irving Shain.)

Signatures

1. _____
   Individual Recipient Date

2. _____
   Department Approval Date

3. _____
   Dean Approval Date

4. _____
   Chancellor Approval Date

5. _____
   Transmitting Officer Date