

UW-Madison Effort Coordinator Manual Certification Cover Form

To: Effort Administrator
Research & Sponsored Programs

From:

Date:

Subject: Manual certification for _____

Attached you will find a printed version of the ECRT Effort Statement for the above-named person. This statement cannot be certified electronically because:

- Certifier has left university service and no longer has a valid netID
- Certifier is leaving university service during a certification period
- Certifier has no Institutional Base Salary but has cost sharing
- Certifier is named PI but does not work directly with the project
- Other (please specify)

I am processing this manual certification form in my role as effort coordinator, and verify that the information is correct as I know it and that any salary cost transfers needed have been initiated.

Effort Coordinator: Print name

Effort Coordinator: Signature

For RSP Use Only

ECRT entry date:

Processor: