



## OFFICE OF RESEARCH AND SPONSORED PROGRAMS

---

DATE: July 29, 2009  
TO: Principal Investigators  
FROM: Kim Moreland, Research and Sponsored Programs  
SUBJECT: Furloughs and Sponsored Projects

As you know, the State of Wisconsin has implemented a plan for 8 days of unpaid furloughs each year in FY 2010 and FY 2011 for all State employees. That includes employees who are paid from federal and nonfederal sponsored projects. I want to remind you of two areas that might need your attention in managing your projects.

(1) The furloughs mean there will be a reduction in the salaries you will pay project personnel. That salary differential creates a cost savings of about 3% of the budgeted salaries. You will want to take steps to be sure that the cost savings from salaries are available to use for other project expenses.

If you have a federal grant with FDP terms and conditions, you have the authority to move costs (rebudget) across expenditure categories. If you have a federal grant or contract that does not reference the FDP terms and conditions, or if you have a nonfederal project, you will need to check the award terms to confirm your ability to rebudget.

If you need assistance with the award terms and conditions, please contact your departmental research administrator, your college or school administrator, or your RSP accountant (<http://www.rsp.wisc.edu/directory.cfm>).

(2) There has been some concern about the effect of furloughs on effort reporting. Please be assured there is no impact on effort reporting from furloughs. We have developed some Frequently Asked Questions on this topic at <http://www.rsp.wisc.edu/effort/furloughs.html>. If you have additional questions, please contact us at [effort@rsp.wisc.edu](mailto:effort@rsp.wisc.edu) for policy questions or [ecrt@rsp.wisc.edu](mailto:ecrt@rsp.wisc.edu) for ECRT questions. For specific questions about furloughs, please see <http://budget.wisc.edu/furloughs.php>.

If you have other questions about your sponsored projects, please let us know. Thank you for your consideration.

Kim Moreland  
Assoc. Vice Chancellor for Research Administration  
and Director, Research and Sponsored Programs